

1. Title of the certificate <sup>(en)</sup>
<b>ITEC Level 2 NVQ Certificate in Beauty Therapy General</b>
<b>QAN 501/0161/4</b>
<small><sup>(1)</sup> In the original language</small>

2. Translated title of the certificate <sup>(1)</sup>
<small><sup>(1)</sup> If applicable. This translation has no legal status.</small>

<b>3. Profile of skills and competences</b>					
<p>An Award is a qualification consisting of 1 to 12 credits  A Certificate is a qualification consisting of 13 to 36 credits  A Diploma is a qualification consisting of 37 credits or more</p> <p>For this qualification candidates are required to complete a minimum of 55 credits.  For a list of units achieved, please refer to the original certificate and unit transcript which were issued on successful completion of the qualification.</p> <p>Mandatory Units:</p>					
Unit Level	ITEC Unit Code	Ofqual unit reference	Unit Title	Credit Value	GLH
2	708	M/600/8754	<b>Provide Facial Skin Care Treatment</b> <ul style="list-style-type: none"> <li>LO1 Be able to use safe and effective methods of working when improving and maintaining facial skin condition</li> <li>LO2 Be able to consult, plan and prepare for facials with clients</li> <li>LO3 Be able to improve and maintain skin condition</li> <li>LO4 Understand organisational and legal requirements</li> <li>LO5 Understand how to work safely and effectively when providing facial treatments</li> <li>LO6 Understand how to perform client consultation and treatment planning</li> <li>LO7 Understand anatomy and physiology that relates to facial skin care treatments</li> <li>LO8 Understand contraindications that affect or restrict facial skin care treatments</li> <li>LO9 Understand facial skin care techniques, products and treatment planning</li> <li>LO10 Understand the aftercare advice to provide clients for facial care treatments</li> </ul>	8	68
2	709	H/600/8766	<b>Provide Pedicure Services</b> <ul style="list-style-type: none"> <li>LO1 Be able to use safe and effective methods of working when providing pedicure services</li> <li>LO2 Be able to consult, plan and prepare for the service with clients</li> <li>LO3 Be able to carry out pedicure services</li> <li>LO4 Understand organisational and legal Requirements</li> <li>LO5 Understand how to work safely and effectively when</li> </ul>	6	53

**<sup>(\*)</sup> Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.eu.int>

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			<ul style="list-style-type: none"> <li>providing pedicure services</li> <li>LO6 Understand how to perform client consultation</li> <li>LO7 Understand contraindications and contra-actions that affect or restrict pedicure services</li> <li>LO8 Understand the anatomy and physiology that relates to pedicure services</li> <li>LO9 Understand pedicure services, techniques and products</li> <li>LO10 Understand the aftercare advice to provide clients for pedicure services</li> </ul>		
2	710	Y/600/7551	<b>Provide Manicure Services</b> <ul style="list-style-type: none"> <li>LO1 Be able to Use safe and effective methods of working when providing manicure services</li> <li>LO2 Be able to consult, plan and Prepare for the service with clients</li> <li>LO3 Be able to carry out manicure services</li> <li>LO4 Understand organisational and legal requirements</li> <li>LO5 Understand how to work safely and effectively when providing manicure services</li> <li>LO6 Understand how to perform client consultation, treatment planning and preparation</li> <li>LO7 Know contraindications and contra-actions that affect or restrict manicure services</li> <li>LO8 Know Anatomy and Physiology that relates to manicure services</li> <li>LO9 Understand manicure techniques, products and service planning</li> <li>LO10 Understand how to provide aftercare advice for clients</li> </ul>	6	53
2	711	H/600/7455	<b>Enhance the Appearance of Eyebrows and Eyelashes</b> <ul style="list-style-type: none"> <li>LO1 Be able to use safe and effective methods of working providing eyebrow and eyelash treatments</li> <li>LO2 Be able to consult, plan and prepare for the treatment with clients</li> <li>LO3 Be able to shape eyebrow</li> <li>LO4 Be able to tint eyebrows and lashes</li> <li>LO5 Be able to apply artificial eyelashes</li> <li>LO6 Understand organisational and legal requirements</li> <li>LO7 Understand how to work safely and effectively when providing eyebrow and eyelash treatments</li> <li>LO8 Understand how to perform client consultation, treatment planning and preparation</li> <li>LO9 Understand how to shape the eyebrows</li> <li>LO10 Understand how to tint the eyebrows and lashes</li> <li>LO11 Understand how to apply artificial lashes</li> <li>LO12 Understand the contraindications and contra-actions that affect or restrict eyebrow and eyelash treatments</li> <li>LO13 Know the equipment, materials and products to use when carrying out eyebrow and eyelash treatments</li> </ul>	5	45
2	712	Y/600/9087	<b>Carry Out Waxing Services</b> <ul style="list-style-type: none"> <li>LO1 Be able to use safe and effective methods of working when waxing</li> <li>LO2 Be able to consult, plan and prepare for waxing treatments with clients</li> <li>LO3 Be able to remove unwanted hair</li> <li>LO4 Understand organisational and legal requirements</li> <li>LO5 Understand how to work safely and effectively when providing waxing treatments</li> <li>LO6 Understand how to consult, plan and prepare for the treatment</li> <li>LO7 Know Anatomy and Physiology that relates to waxing treatment</li> <li>LO8 Understand contraindications that affect or restrict waxing treatments</li> </ul>	7	61

			<ul style="list-style-type: none"> <li>LO9 Understand equipment, materials, products, techniques and treatment planning for waxing</li> <li>LO10 Be able to provide aftercare advice for clients</li> </ul>		
2	510	M/600/1268	<b>Develop and Maintain your Effectiveness at Work</b> <ul style="list-style-type: none"> <li>LO1 Be able to improve their personal performance at work</li> <li>LO2 Be able to work effectively as part of a team</li> <li>LO3 Understand salon roles, procedures and targets</li> <li>LO4 Understand how to improve their Performance</li> <li>LO5 Understand how to work with others</li> </ul>	3	30
2	509	D/601/0936	<b>Promote Additional Services or Products to Customers</b> <ul style="list-style-type: none"> <li>LO1 Identify additional services or products that are available</li> <li>LO2 Inform customers about additional services or products</li> <li>LO3 Gain customer commitment to using additional services or products</li> <li>LO4 Know and understand how to promote additional services or products to customers</li> </ul>	6	40
3	500	A/601/5867	<b>Ensure Responsibility for Actions to Reduce Risks to Health and Safety</b> <ul style="list-style-type: none"> <li>LO1 Be able to identify the hazards and evaluate the risks in the workplace</li> <li>LO2 Be able to reduce the risks to health and safety in the workplace</li> <li>LO3 Know how to reduce risks to health and safety in the workplace.</li> </ul>	4	38

Optional Units: (Learning outcomes for optional units can be viewed via the Ofqual register - <http://register.ofqual.gov.uk/> )

Unit Level	ITEC Unit Code	Ofqual unit reference	Unit Title	Credit Value	GLH
2	713	F/600/8936	<b>Provide Make-up Services</b>	6	47
2	751	F/602/2089	<b>Provide Threading Services</b>	4	29
2	714	K/600/8784	<b>Assist With Spa Operations</b>	4	37
2	715	M/600/8947	<b>Enhance Appearance Using Skin Camouflage</b>	6	46
2	716	D/600/9088	<b>Carry Out Ear Piercing</b>	2	20
2	508	Y/600/1264	<b>Fulfil Salon Reception Duties</b>	3	24

#### 4. Range of occupations accessible to the holder of the certificate <sup>(1)</sup>

There are opportunities for Beauty Therapists to find employment in a variety of areas:

- Beauty Salons
- Hotels
- Health Clubs
- Spas
- Cruise Liners

<sup>(1)</sup> If applicable

#### 5. Official basis of the certificate

Name and status of the body awarding the certificate	Name and status of the national/regional authority providing accreditation/recognition of the certificate
Name: ITEC Address: 2nd Floor, 598-608 Chiswick Gate, Chiswick High Road, London, W4 5RT  Telephone: +44 (0) 2380 684 500 Email: <a href="mailto:europass@vtct.org.uk">europass@vtct.org.uk</a>	Name: Office of the Qualifications and Examinations Regulator (Ofqual)  Address: Spring Place Herald Avenue Coventry CV5 6UB England

<p>Website: <a href="http://www.itecworld.co.uk">www.itecworld.co.uk</a></p> <p>ITEC is registered company in England and Wales under EMS Ltd (ITEC) co registration number is 03506156.</p>	<p>Telephone: +44 (0)300 303 3344</p> <p>Email: <a href="mailto:public.enquiries@ofqual.gov.uk">public.enquiries@ofqual.gov.uk</a></p> <p>Website: <a href="http://www.ofqual.gov.uk">www.ofqual.gov.uk</a></p>
<p><b>Level of the certificate (national or international)</b></p> <p>Level 2 – Regulated Qualifications Framework (RQF)</p> <p>Level 3 – European Qualifications Framework (EQF)</p> <p>More information on the national frameworks can be found here: <a href="http://www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/Quals_cross_boundaries.pdf">www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/Quals_cross_boundaries.pdf</a></p> <p>More information on the EQF can be found here: <a href="http://www.ofqual.gov.uk/qualifications-assessments/eqf">www.ofqual.gov.uk/qualifications-assessments/eqf</a></p>	<p><b>Grading scale / Pass requirements</b></p> <p>This is a competence based qualification which is achieved 'Pass' on full completion</p> <p>Practical assessments are graded 'Pass' or 'Fail'.</p> <p>The overall qualification is not graded. The Qualification will only be awarded on successful completion of the required number of units.</p>
<p><b>Access to next level of education/training</b></p> <p>We consider the following options to be relevant progression routes from the qualification.</p> <ul style="list-style-type: none"> <li>• Level 3 NVQ Diploma in Therapy General</li> <li>• Level 3 NVQ Diploma in Beauty Therapy Massage</li> <li>• Level 3 Diploma in Beauty Therapy Make-up</li> <li>• Level 3 Diploma in Nail Services</li> <li>• Level 3 Diploma in Spa Therapy</li> </ul>	<p><b>International agreements</b></p> <p>For more information on the recognition of qualifications overseas, please contact UK NARIC – <a href="http://www.naric.org.uk">www.naric.org.uk</a></p>
<p><b>Legal basis</b></p>	

## 6. Officially recognised ways of acquiring the certificate

Vocational education and training is a combination of work based and/or realistic working environment based activities. Learners are required to build a portfolio of naturally occurring evidence in real working environments.

A NVQ is competence based and approximately 80% and 20% of the vocational education is school-/training centre-based and workplace-based respectively. A typical holder of this qualification has, on average, taken 549 hours to complete the qualification. Where appropriate prior learning may be taken into account.

This qualification can only be offered by an institution/provider ('centre') that has been approved and checked by ITEC and therefore meets its quality requirements for staff and centre resources and is subject to regular checks. Currently approved centres can be found on the ITEC website – [www.itecworld.co.uk](http://www.itecworld.co.uk)

The following assessment methods are used:

- ongoing assessments carried out by the centre which may include observation, expert witness testimony, reflective accounts, case studies, knowledge testing/professional discussion, projects, assignments and work products
- knowledge based assessments.

All assessments practice is verified by ITEC external quality assurers.

### Entry requirements

ITEC exercises a policy of open access and does not set formal entry requirements for its qualifications. Centres are however required to ensure that learners are registered for a programme of study and examination at the appropriate level.

### More information (including a description of the national qualifications system) available at:

- UK NARIC – [www.uknec.org.uk](http://www.uknec.org.uk)
- Qualifications can cross boundaries – [www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/Quals\\_cross\\_boundaries.pdf](http://www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/Quals_cross_boundaries.pdf)
- The Refernet: VET in Europe Country Report – [www.ecctis.co.uk/ReferNet/publications.aspx](http://www.ecctis.co.uk/ReferNet/publications.aspx)
- Eurydice – [eacea.ec.europa.eu/education/eurydice/](http://eacea.ec.europa.eu/education/eurydice/)
- The higher education description diagrams available at – [www.uknec.org.uk/Organisations/Documents/Diploma%20Supplement.aspx](http://www.uknec.org.uk/Organisations/Documents/Diploma%20Supplement.aspx)

### National reference point

The National Reference Point for Vocational Education and Training is within the remit of UK NARIC – [www.naric.org.uk](http://www.naric.org.uk)