

## Unit 613 - Monitor and Maintain Health and Safety Practice in the Salon

Guided Learning Hours: 29

Unit Accreditation Number: R/600/8780

Learning Outcome	Assessment Criteria	Taught Content
<p>1. Be able to carry out a risk assessment</p>	<p>1.1 Carry out risk assessments and take necessary actions</p> <p>1.2 State the reason for carrying out risk assessments</p> <p>1.3 Describe the procedures for carrying out a risk assessment</p> <p>1.4 Describe when risk assessments should be carried out</p> <p>1.5 Outline necessary actions to take following a risk assessment</p>	<p>1.1.1 To include:</p> <ul style="list-style-type: none"> <li>• Examining the work place</li> <li>• Hazards to the environment</li> <li>• Hazards to persons</li> <li>• Rating the risk, high, medium or low</li> <li>• How to reduce the risk(s) and precautions necessary</li> <li>• Frequency for risk assessments</li> </ul> <p>1.2.1 To include:</p> <ul style="list-style-type: none"> <li>• Recognising potential hazards</li> <li>• Reducing or removing possible hazards</li> <li>• Reducing the risk of damage to the environment and persons</li> <li>• Reducing the risk of legal action</li> </ul> <p>1.3.1 To include:</p> <ul style="list-style-type: none"> <li>• Examining the work environment</li> <li>• Examining the work practices</li> <li>• Checking the practitioners qualifications and abilities</li> <li>• Recording the findings and actions required</li> </ul> <p>1.4.1 To include:</p> <ul style="list-style-type: none"> <li>• Frequency</li> <li>• When changes are made to the workplace and personnel</li> <li>• When changes occur to the Regulations concerning the workplace</li> </ul> <p>1.5.1 To include:</p> <ul style="list-style-type: none"> <li>• Removal of hazard if applicable</li> <li>• Advise all persons concerned of any action required</li> <li>• Seek professional advice where necessary</li> </ul>

<p>2. Be able to monitor health and safety in the salon</p>	<p>2.1 Monitor and support the work of others to ensure compliance with health and safety requirements</p> <p>2.2 Outline the health and safety support that should be provided to staff</p> <p>2.3 Outline procedures for dealing with different types of security breaches</p> <p>2.4 Explain the need for insurance</p>	<p>2.1.1 To include:</p> <ul style="list-style-type: none"> <li>• Initial training</li> <li>• Frequency of training/exchange of information</li> <li>• Keeping records</li> </ul> <p>2.2.1 To include:</p> <ul style="list-style-type: none"> <li>• Fire evacuation procedures</li> <li>• First Aid provision</li> <li>• Regular testing of electrical equipment</li> <li>• Regular review of safe working practices</li> </ul> <p>2.3.1 To include:</p> <ul style="list-style-type: none"> <li>• Stock and materials</li> <li>• Personal belongings</li> <li>• Monetary discrepancies</li> </ul> <p>2.4.1 To include:</p> <ul style="list-style-type: none"> <li>• Client confidence</li> <li>• In the event of legal action</li> <li>• In the event of damage to property</li> </ul>
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